



## **PWCA Board Meeting**

### **November 16, 2009**

The Potomac Woods Citizens Association convened its meeting of members at 2293 Dunster Lane at 7:05 pm.

Board members present:

- Dave Kerlina
- Liisa Balzar
- Rob Wilson
- Mike Falk
- Erica Leatham
- Dianne Dixen
- Reema Guegel

Not in attendance:

- Donna Rae Smith
- Les Trachtman

### **Approval of Minutes**

Approve October 12, 2009 minutes (upon correction of a typo)

### **Treasurer's Report**

Treasurer's Report approved:

- No change from last Report; all checks received from this date forward are credited to 2010 dues
- Decide to write off additional \$204 from the City for landscaping grant due to excessive requirements from City

### **Membership Report**

207 members; expect an additional 20 to 40 members in 2010 because of directory

### **Directory**

Letters to be delivered mid-January with one month response period; Erica will get quotes from printers to format and print

## **Equipment Loaner Policy**

Adopted; copies will be maintained with equipment

## **Holiday Events**

Light judging December 17 (Reema, Liisa, Dianne, Dave K); will send out email, possible flyer, put on website

## **Landscaping Around Sign**

Some plants have died, potentially because of drainage from the corner house; will go back to Good Earth and ask for replacement that would tolerate the excess moisture

## **Toy Drive**

Try to partner with Toys for Tots

## **Santa Visit**

Maybe Marines will send someone to dress up as Santa, Donna has police contact for the visit

## **Member Outreach**

Send out flyer by December 5 for the three above events; Erica will draft paragraph about Big Tent

## **Storage for PWCA “stuff”**

Best online rate for local rental \$45/month; Erica will ask business colleague to donate space for plug on website or preferential rate

## **Adjourn**

There being no other new business to discuss, the meeting was adjourned at 9 pm. The next meeting will be January 11, 2010.

Respectfully submitted,

Erica Leatham